



APPLICATION FOR A CORRECTION OF A RECORD

Complete all Sections and Boxes to ensure accuracy.

Applicant's Information (Corrected Certificate Will Be Mailed To This Address)			
Applicant's First Name	Applicant's Last Name	Applicant's Telephone Number	
Applicant's Street Address	City	State	ZIP
Applicant's Relationship to Person of Record	Applicant's Email Address	Reason for Correction	

Type of Certificate (Select All That Applies)		
<input type="checkbox"/> Birth Certificate Correction	<input type="checkbox"/> Death Certificate Correction	<input type="checkbox"/> Fetal Death Correction

Fee Information
<p>\$45.00 per Person of Record and includes the correction and one certified copy. \$25.00 for each additional copy. We accept checks, money orders, or cashier checks. Please do NOT send cash. Please make payable to the Office of Vital Records.</p>

- The Affidavit for Correction of a Record form must be filled out completely. This includes the "Why are the Corrections Necessary?" section.

Current Information on the Person of Record (This information is used to locate the Person on the Certificate's record)		
Person of Record's First Name	Person of Record's Middle Name	Person of Record's Last Name
Date of Birth or Date of Death	Person of Record's County of Birth or County of Death	Person of Record's State of Birth
Mother/Parent 1's First Name	Mother/Parent 1's Last Name Prior to First Marriage	Mother/Parent 1's Date of Birth
Father/Parent 2's First Name	Father/Parent 2's Last Name Prior to First Marriage	Father/Parent 2's Date of Birth

FOR OFFICE USE ONLY	
Receipt Number	Date



Birth
 Death

State Affidavit
No. (For Office
Use Only)

AFFIDAVIT FOR CORRECTION OF A RECORD

INFORMATION AS REPORTED ON THE ORIGINALLY REGISTERED CERTIFICATE	Person of Record's First Name		Person of Record's Middle Name		Person of Record's Last Name	
	Sex	Date of Birth/Death		Place of Occurrence (City or County)		
	Name of Parent 1/Mother (Last Name Prior to First Marriage)			Name of Parent 2/Father (Last Name Prior to First Marriage)		

STATEMENT OF CORRECTIONS	ITEM/BOX NUMBER	FACTS EXACTLY AS STATED ON THE ORIGINAL RECORD	FACTS AS THEY SHOULD HAVE BEEN STATED ON THE ORIGINAL AT THE TIME OF OCCURRENCE

WHY ARE CORRECTIONS NECESSARY?	

I, _____ (print full legal name), currently residing at _____
 _____ (print Street, City, State & ZIP), in relation to the person of record being amended, (print relationship)
 _____ certify and declare under penalty of perjury under the laws of the State of Nevada, that all assertions of this affidavit are true and correct to the best of my knowledge

 Witness Signature Signed in the Presence of a Notary

State of _____
 County of _____

Signed and sworn (or affirmed) before me on this _____ day of _____ 20 _____.

By _____
 (Name of Person Making the Statement)

The subscribing affiant appeared before me, and proved on the basis of satisfactory evidence, to be the person whose name is within this instrument and affirmed to me. Affiant executed the same in their authorized capacity, and that by the affiant's signature on the instrument, the person, or the entity upon behalf of which the person acted, executed the instrument. I certify under penalty of perjury under the laws of the State of Nevada that the foregoing paragraph is true and correct.

Notary Public Name: _____

WITNESS my hand and official seal

My Commission Expires: _____

Reserved for Notary Seal

 Signature of Notary Public



SUPPLEMENTAL AFFIDAVIT

This must be completed by someone with personal knowledge of the requested correction(s). Describe "HOW" you obtained the personal knowledge. **The person signing the affidavit CANNOT be the same person signing the Affidavit for Correction of a Record.**

NAME AND RELATIONSHIP OF INDIVIDUAL COMPLETING THE SUPPLEMENTAL AFFIDAVIT	First Name	Middle Name	Last Name		
	Physical Address		City	State	ZIP
	Email Address			Telephone Number	
	Relationship to Person of Record		Person of Record		

I, _____ (print name), certify and declare under penalty of perjury under the laws of the State of Nevada, that I have personal knowledge to attest to the information provided in the primary affidavit for _____ (person of record). I swear that all of the assertion of this affidavit, including my identity, are true and accurate.

My relationship to the person of record is _____ (state relationship to the person of record) and I have this personal knowledge through the following course of events:

Witness Signature Signed in the Presence of a Notary

State of _____

County of _____

Signed and sworn (or affirmed) before me on this _____ day of _____ 20 _____.

By _____
(Name of Person Making the Statement)

The subscribing affiant appeared before me, and proved on the basis of satisfactory evidence, to be the person whose name is within this instrument and affirmed to me. Affiant executed the same in their authorized capacity, and that by the affiant's signature on the instrument, the person, or the entity upon behalf of which the person acted, executed the instrument. I certify under penalty of perjury under the laws of the State of Nevada that the foregoing paragraph is true and correct.

Notary Public Name: _____

WITNESS my hand and official seal

My Commission Expires: _____

(Reserved for Notary Seal)

Signature of Notary Public